



Booking Terms & Conditions

By making a booking with Combination Venues you are entering into a legally binding contract with the relevant Third Party Supplier. That contract is governed by, and you will be subject to, the terms and conditions of that third party supplier. For the avoidance of doubt, Combination Venues is not a party to that contract and shall not be responsible for any default or failure in any supply or any defects in the performance by any Third Party Supplier, for any loss, claim, cost, damage or injury incurred by you (directly or indirectly) as a result thereof. You are solely responsible for giving the correct details of the service which are to be arranged and have sole responsibility for ensuring that the details of those requirements are correct.

In the event of cancellations each hotel booked will have their own Terms & Conditions. This is made clearly on each individual confirmation at the time of booking and are liable to change without notification to Combination Venues. In the event that you do have to cancel or amend your booking it is advisable to contact Combination Venues in every event.

Combination Venues shall not be liable for any loss or damage which may arise from your inability, except where the loss or damage arises directly as a result of our negligence.

In providing our service to the client, Combination Venues may collect and process personal data relating to the Client and/or the person for whom the Client is making arrangements for. This information is used by Combination Venues to help make your booking reservations. We may also use this for marketing purposes. This information will not be used by Combination Venues for any other purpose.

Each party undertakes to the other to keep confidential all information (Written, oral or electronic form) concerning the business, business systems, methodologies and affairs of the other that it shall have obtained or received as a result of engagement in the booking.

Combination Venues are a member of IATA (International Air Transport Association) To be licensed by IATA an agency must satisfy strict security, financial and training requirements. For further info see <http://www.iata.org/about/index>

These Terms & Conditions, any supply of the Booking arrangement service to the Client shall be governed by the law of England and shall be subject to the jurisdiction of the English Courts, without prejudice to the right of Combination Venues to seek recovery of any sums due from the Client before any court of competent jurisdiction.

Accounting & Finance

1. Payment

- a) Combination Venues shall contract with the third party suppliers' on behalf of the customers and the customers shall pay to Combination Venues on demands of all costs, fees, taxes etc invoiced by Combination Venues to the customers in respect of items contracted with the third party suppliers.
- b) If credit account facilities have been made available by Combination Venues to the customers then all sums due by the customer to Combination Venues shall be payable as set out in 3(d) below. Combination Venues reserves the right to decline credit account facilities. Combination Venues reserves the right to retain any funds due to the customer such as refunds or credits to offset against any outstanding debt. Should no such credit account facilities be made available by Combination Venues to the customer or should these facilities be withdrawn the Combination Venues reserve the right to request an advance payment from the customer in respect of all contracts to be entered on behalf of the customer.
- c) Upon withdrawal of credit facilities all monies owing to Combination Venues will become immediately payable.
- d) Payment by the customer of all monies outstanding upon credit accounts is due to be cleared as per your specific invoice details.
- e) Combinations Venues confirms that it does pass information with respect to the customer's account to a third party for credit reference purposes in the course of financing it's business and the customer consents to this.
- f) Where credit account facilities are made available by Combination Venues to customers all invoices will be payable 14 days on date of invoice.
- g) Combination Venues purely acts as an agent with regards to payments thus the financial liability rests with the customer.

2. VAT

VAT will be charged where applicable at the rate in force on the date of supply.

3. Late Payment

In the event that any sums due by the customer to Combination Venues are not paid when due then, without prejudice to any other remedies of Combination Venues, Combination Venues may at any time:

- a) Suspend all or part of the provision of Booking Arrangement Services to the customer; and/or
- b) Charge a service fee at the rate of 2% per month on all overdue sums until paid; and/or
- c) Cancel (without any liability to the customer) any bookings made on behalf of the customer, with any cancellation fees incurred as a result thereof being for the account of the customer.